

CERTIFICATE IN BASIC COMPUTING

(608)

For a batch size of 20 students, the following requirements and tools are required:

A. Hardware Requirement :

- Ten computers (Pentium IV) with at least one CD writer
- One Printer Inkjet or Laser Jet
- Internet connection
- UPS

B. Software Requirement : Licensed version s of following Software

- MS Office, Windows 98/XP or higher version
- Antivirus

C. Qualification of Faculty: Following qualification is desirable for the faculty taking theory or practical class:

BCA/PGDCA/A level from DOEACC from any recognized University or institute

Or

Graduate with Certificate in Computer Applications (CCA) from NIOS

D. Batch size : A center will admit 20 students in a batch and maximum intake will be 5 batch.

E. Size of class room : The institute should have two class rooms one for practical and one for theory. Rooms should be well ventilated and properly lighted. The size of practical room should be 225sq. feet and theory room should be 200 sq. feet.