

ACCREDITATION NORMS FOR COURSE

‘CERTIFICATE IN EARLY CHILDHOOD CARE AND EDUCATION (439-441)’

The institutions having the following requisite infrastructure may apply for accreditation:

A. Classroom:

Infrastructure Facilities with lecture hall with intake capacity of 35 learners with requisite audio-video aids.

B. Lab:

- A room of a minimum 400 sq ft area. The room should have an adjoining Verandah or extended workspace.
- The room should be well-ventilated with an adequate number of fans and lights.
- There should be adequate seating arrangements (dhurries/chairs/tables) for a batch of 35 learners.
- Functional electric plug points should be provided.

C. Faculty & Supporting Staff:

Faculty & Supporting Staff	Educational/Professional Qualification	No./batch
Coordinator	• Graduate	01
Instructor/Teacher	• Postgraduate diploma in pre-primary education with one year experience in relevant field. OR • B. Voc./Degree in Education with UGC-recognized university with one year experience in the relevant field. OR • Certificate course in Pre-primary Teachers Training from UGC recognized institute with three Years' experience in the relevant field. OR • Child development course in Home Science/Education/ Early Childhood Development with three years' experience in relevant field.	01
Assistant Teacher	• Relevant to job	01

Supervisor	Qualified preschool teachers, with at least three years of teaching/working experience	03
Peon	Relevant to job	01
Support Staff	Relevant to job	01
The AVI should make arrangements for the practice sessions at nearby schools/ECCE centres. An undertaking in this regard needs to be furnished by the AVI.		
For workshop sessions at least 2 resource persons per day are to be engaged.		
One learner should be allowed to observe/work with 15-20 children for at least one hour at a time. Not more than 2-4 learners should be there with each group/class/section.		

D. List of Tool and Equipment:

Item	Quantity
Puppets of various types- Finger, Rod, Hand, etc.	1 set of each type
Flash cards and different types of puzzles	10
Pictures/charts	10
Educational games	05
State-specific musical instruments like dholak, table, bansuri, dhapli, xylophone, harmonium	03
Safe & appropriate play material for kids 3-6 years old (Lego sets, Puzzles, sculpting clay etc.)	05
Picture books, story books and reference books for Nursery level	15
Song/Rhyme Books for Nursery level	15
Black Board	01
Over Head Projector (OHP)	Optional
Flannel Board (30" × 40")	01
Magnetic Board	01
Demonstration space	Appropriate size for display purposes

Television	01
Smart interactive board/SMART TV with internet connectivity	Optional
*The institution should have an ICT room with at least 20-25 multi-media computer sets with headphones and webcams. In case this facility is not present in-house, the institution should give an undertaking that they will arrange 1 computer per 2 learners during the training.	

E. Physical Facilities:

- The institution should have facilities for drinking water and separate male-female toilets. It is preferable to have at least one PwD-friendly toilet facility.
- The Institute should possess a first aid kit and have a fire extinguisher on the premises. The institution should have first-aid facilities in the campus.

F. Library:

The library should have utility books/articles/magazines/ Audio Visual Aids in related subjects. The library should also have multi-media computers with internet access.

G. Batch size:

- Maximum 35 learners in one batch.
- An Institution can run a maximum of 4 batches for this course.