

## **RULES AND REGULATIONS OF NATIONAL OPEN SCHOOL SOCIETY**

### **1. Short Title**

These Rules and Regulations may be called the Rules and Regulations of the National Open School Society.

### **2. Interpretations**

Unless the context otherwise requires;

- (i) “Society” means the National Open School Society.
- (ii) \*\*\* \* (deleted)
- (iii) “President” means the President of the National Open School Society.
- (iv) “Vice-President” means the Vice- President of the National Open School Society.
- (v) “Chairman” means the Chairman of the National Institute of Open Schooling.
- (vi) \*\*\*\* (deleted)
- (vii) “The General Body” means the General Body of the National Open School Society.
- (viii) “The Executive Board” means the Executive Board of the National Open School Society.
- (ix) “The Government” shall mean the administrative Ministry or Department of the Government of India concerned with the Society.
- (x) Words denoting singular number shall include also the plural and vice versa, according to the context, similarly, words denoting the masculine gender shall include also the female feminine gender, unless the context precludes it.

### **3. Authorities of the Society**

- (a) The General Body;
- (b) The Executive Board;
- (c) Standing Committees, including the Finance Committee, and other Committees or sub-committees which the \* Executive Board may set up for discharging any one or more of its functions.

\* Substituted in place of General Body, E.B. Res. No. 3 dt. 22/4/92.

#### **4. Members of the General Body**

The Society shall consist of the following members;

- (a) President of the National Open School Society shall be the Minister of Human Resource Development, Government of India and will chair the General Body Meetings.
- (b) Vice-President of the National Open School Society shall be the Minister of State for Education, Government of India and will chair the General Body Meetings in the absence of President.
- (c) Education Secretary, Department of Education, MHRD
- (d) Joint Secretary, Department of Education, Ministry of Human Resource Development dealing with National Open School Society.
- (e) Chairman of the National Institute of Open Schooling.
- (f) \*\*\*\* (deleted)
- (g) Secretary of National Institute of Open Schooling who will be ex-officio, the Secretary of the Society.
- (h) All Heads of Departments of the National Institute of Open Schooling
- (i) Financial Adviser, MHRD, Government of India.
- (j) Director, NCERT
- (k) Director, NIEPA.
- (l) Chairman, CBSE.
- (m) Three Nominees, not below the level of Joint Secretary, one each from the Ministry of Information and Broadcasting, Doordarshan and All India Radio.
- (n) Nominee not below the level of Joint Secretary, Department of Women and Child Welfare.
- (o) Vice-Chancellor, IGNOU
- (p) Director General of the National Literacy Mission.
- (q) Nominee not below the level of Joint Secretary of the Ministry of Welfare.

- (r) Nominee not below the level of Joint Secretary of the Ministry of Labour.
- (s) Secretary Education, Delhi Govt. (NCT) of Delhi.
- (t) Director/Head of one of the SOS/Correspondence School/Vice-Chancellor of State Open University by rotation.
- (u) Commissioner, Kendriya Vidyalaya Sangathan.
- (v) Director, Navodaya Vidyalaya Samiti.
- (w) Vice-Chancellor of one of the Women's Universities.
- (x) Two representative from industries to be nominated by MHRD on the recommendation of National Institute of Open Schooling.
- (y) All the members of the Executive Board, not included above.
- (z) Two educationists, to be nominated by MHRD on the recommendation of National Institute of Open Schooling.

## **5. Terms of Membership**

- (a) The term of office of the ex-officio members will be co-terminus with their holding their official position.
- (b) The term of office of the rest of the members will be for a period of three years. Fresh appointment (other than those for filling in interim vacancies) will be made in April.
- (c) Should any person who is a member of the General Body or of a Committee, by reason of the office or appointment he holds, be prevented from attending any meeting of the society, he shall be at liberty to authorise a representative to take his place at that meeting. Such a representative shall have all the rights and privileges of a member, but for that meeting only.
- (d) All outgoing members other than the ex-officio members, shall be eligible for re-appointment.
- (e) A member of the Society other than the ex-officio member, shall cease to be a member, if:
  - Such a member resigns or becomes of unsound mind or becomes insolvent or be convicted of an offence involving moral turpitude; or
  - He does not attend three consecutive meetings without obtaining leave of absence.

- (f) A resignation of membership of the Society shall be tendered to the Chairman and shall take effect only after it has been accepted by the General Body. Any vacancy in the membership of the Society caused by any of the reasons mentioned above may be filled up by the authority appointing such member and the person so appointed in the vacancy shall hold office only for the duration of the remaining term of the member in whose place the appointment was made.
- (g) Any person who ceases to be a member of the Society, shall ipso facto cease to be a member of any of the committees of the Society.
- (h) The Society shall function notwithstanding any vacancy and notwithstanding any defect in the appointment or nomination of any of its members and no act or proceeding of the Society shall be invalid merely by reason of the existence of any vacancy therein or of any defect in the appointment or nomination of its members.
- (i) The General Body shall continue to function till such time fresh nominations are made against the non-ex-officio positions.
- (j) The General Body and the Executive Board shall be constituted with the approval of the Government of India.

## **6. Powers and Functions of the General Body**

- (a) The General Body shall have, vested with it, the responsibility to assist the Society by providing sound and professional advice and council; it will generate a vision and give broad policy directions to the Society;
- (b) It shall receive and critically examine and comment on the annual Review Report of the Society;
- (c) It will receive and approve the annual budget of the Society;
- (d) In general, the General Body, will help ensure that the Society will remain publicly accountable and that it exercises its powers and functions in consonance with the Mission and objectives of the Society and within the frame work of the Normative National Documents.

## **7. Meetings.**

- (a) An annual Meeting of the General Body shall be held, at a date and time, to be decided by the President during which the Chairman will submit the annual Review Report as well as the Audited Accounts of the Society and the budget estimates for the following year;

- (b) The President shall ordinarily Chair the General Body meetings. However, in his absence the Vice-President shall Chair the meetings;
- (c) The meeting shall be convened, as directed by the President on the advice of Chairman under the signature of the Secretary, National Institute of Open Schooling.
- (d) The President on the advice of Chairman may convene a special meeting of the Society if he thinks fit or if such a meeting is requisitioned by eight or more members in writing;
- (e) Ten members or one-third, whichever is less, present in person shall form a quorum at every meeting of the Society;
- (f) All disputed points at meetings shall be determined by vote. Every member of the Society shall have one vote each and in case if a tie, the President shall have the right to casting vote;
- (g) The President on the advice of Chairman may invite if considered necessary for furtherance of aims and objectives of National Institute of Open Schooling, a person or persons to participate in the deliberations of the meetings of the Society, provided that such a person(s) shall not have the right to vote.

## **8. The Powers and Functions of the Executive Board**

- (a) In general, the Executive Board will have, vested with it, all the powers of the Society, to manage its affairs and to enable it to function smoothly and effectively. It shall, however, exercise these powers within the context of the Mission and Aims and Objects of the Society and the advice it receives from the General Body.
- (b) Specifically, the following will be the substantive powers and functions of the Executive Board:
  - Forward Planning of Policies and Programmes of Actions;
  - Taking appropriate Decisions;
  - Ensuring Effective Implementation;
  - Exercising the Review Function.
- (c) The Executive Board shall have the following members:
  - Chairman of the National Institute of Open Schooling , who will also be Chairman of the Executive Board;

- \*\*\*\*\*(deleted)
- Secretary of National Institute of Open Schooling who will be the Member Secretary;
- Heads of all the Departments of National Institute of Open Schooling
- Nominee of Department of Education, Ministry of Human Resource Development and nominee of Integrated Finance Division of Ministry of Human Resource Development;

One specialist from each of following areas:

- Distance Education
- Development Education
- Development and Education of Women
- Industry
- Media
- Technology
- Vocational/Technical Education
- Adult Education

## **9. Meetings**

The Executive Board shall hold meetings, as required but it shall meet at least twice a year.

The quorum for the meeting will be one third of the total membership.

## **10. Bye-Laws**

- (a) The Executive Board shall have the power to make and frame bye-laws, in consonance with the Memorandum of Association and Rules and Regulations of the Society and to add, alter, amend or rescind the same time to time, for the administration and management of the affairs of the Society.
- (b) Without prejudice to the generality of the foregoing provisions, such bye-laws may provide for the following matters: