



राष्ट्रीय मुक्त विद्यालयी शिक्षा संस्थान  
NATIONAL INSTITUTE OF OPEN SCHOOLING

आईएसओ 9001 : 2015 प्रमाणित/ISO 9001 : 2015 Certified

(स्कूल शिक्षा और साक्षरता विभाग, शिक्षा मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त संस्था)  
(An autonomous Institution under Deptt. of SE&L, Ministry of Education (MoE), Govt. of India)

F.No.41-15/2015/NIOS/Pers

Date : 15<sup>th</sup> December, 2022

OFFICE ORDER- 15/12/2022

Consequent upon transfer of Smt. Sheela Ravi, Deputy Director (Admn.) to Regional Centre, Jammu vide this office order no.512/2022 dated 9th December, 2022, the following work handled by her will now be looked after by Maintenance Section in addition to existing work assigned to the section till further orders.

- (i) R&I
- (ii) Dispensary (Primary Health Room)
- (iii) Reception
- (iv) Any other work assigned to her by the Competent Authority

This issues with the approval of Competent Authority.

  
(R Baskar)

Assistant Director (Personnel)

1. Joint Director (Building & Maintenance)
2. Section Officer, Maintenance Section
3. Concerned Section/Unit/Cell

Copy to:

1. Secretary, NIOS
2. Director (Academic), NIOS
3. Director (SSS), NIOS
4. Director Incharge Vocational Education, NIOS
5. Director Incharge Evaluation, NIOS
6. PA to Chairperson for kind information of the Chairperson, NIOS
7. All Regional Directors, NIOS Regional Centres
8. Accounts Officer, NIOS
9. SA/P for uploading on website of NIOS
10. Hindi Cell for translation
11. Office Order File

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