



राष्ट्रीय मुक्त विद्यालयी शिक्षा संस्थान
NATIONAL INSTITUTE OF OPEN SCHOOLING

आईएसओ 9001 : 2008 प्रमाणित/ISO 9001 : 2008 Certified

(स्कूल शिक्षा और साक्षरता विभाग, मा.सं.वि.मं., भारत सरकार के अंतर्गत एक स्वायत्त संस्था)
(An Autonomous Institution Under Deptt. of School Education and Literacy, M.H.R.D., Govt. of India)

NIOS will hold Walk-in-Interview on the dates mentioned against the posts to fill up the following position for its **D.El.Ed. Project** initially for a period of six months on contract basis at NIOS Headquarters, A-24-25, Institutional Area, Sector-62, Noida, U.P.-201309.

Sr. No.	Name of the Position	Emoluments (Consolidated) (per month)	No. of Position	Date of walk-in-interview
1.	Project Coordinator	80,000/-	1 (one)	23.11.2017
2.	Deputy Project Coordinator	50,000/-	5 (five)	22.11.2017
3.	Senior Executive Officer	30,000/-	2 (Two)	23.11.2017
4.	Executive Assistant	19,200/-	13 (Thirteen)	21.11.2017

PROJECT COORDINATOR

Qualification & Experience

Essential

1. Any Master Degree with M.Ed. or Ph.D (Education) from recognized university.
2. 5 years experience in teaching/educational Administration.

Age: Below 65 years

DEPUTY PROJECT COORDINATOR

Qualification & Experience

Essential

1. Master Degree with B.Ed. from recognized university.
2. 3 years experience in teaching/educational Administration.

Age: Below 65 years

SENIOR EXECUTIVE OFFICER

Qualification & Experience

Essential

1. Master Degree from recognized university.
2. 2 years experience in teaching/educational Administrative.

Age: Below 65 years

EXECUTIVE ASSISTANT

Qualification & Experience

Essential

1. B.C.A./B.Sc. (Computer Science)/B.E. OR B.Tech. (Computer Science/IT)
Or
Any Degree with one year Diploma/Certificate Course in Computer from a reputed institution.
2. Atleast one year relevant experience of working with any private/public or Government organization.

Age: Below 40 years

Other terms and conditions

1. The contract will be initially for six months. The candidate engaged will have to execute an agreement with NIOS, renewable on the basis of satisfactory performance.
2. The candidate engaged to these positions shall not be part of the regular cadres nor would any special preferential treatment be given to such contractual staff in the matter of recruitment to regular posts.
3. The candidate engaged shall have no vested right prior to and after the completion of the contract period to ask for regularization/absorption in NIOS.
4. During the contract, if required, the contractual staff will have to proceed to any part of India and will perform such duties as may be assigned to him/her in connection with the work of NIOS.

Note:

1. Candidates should come for the interview with a copy of bio data, original certificates and testimonials.
2. The selected candidates may be required to join immediately.
3. No TA/DA will be paid for attending the interview.

All desirous candidates may attend Walk-In-Interview (after registering online) to be held on the dates mentioned against the positions at 9.00 A.M. onwards with the printout of online application along with self attested copies of testimonials and one passport size photograph, etc. Candidate should bring the original testimonial for verification. Online registration will be till **5:00 PM of 19.11.2017**.