

**National Institute of Open Schooling**

**A-24/25, Institutional Area**

**Sector -62, Noida**

**Minutes of the 58<sup>th</sup> Executive Board meeting held on 11<sup>th</sup> March, 2011 at 3.00 PM in the conference hall of A-24/25, Institutional Area, Sector -62, Noida.**

**The following were present:-**

|     |   |   |                  |
|-----|---|---|------------------|
| 1.  | Dr. S. S. Jena, Chairman, NIOS                    | - | Chairman         |
| 2.  | Sh. S. C. Khuntia, Joint Secretary (SE)           | - | Member           |
| 3.  | Ms. Neha Singh, S.O. (Rep Sh. S. K. Ray, AS &FA)- | - | Member           |
| 4.  | Prof. Mohammad Miyan, VC, MANUU, Hyderabad-       | - | Member           |
| 5.  | Dr. R. Sreedher, Director, CEMCA                  | - | Member           |
| 6.  | Sh. Guilherme Vaz, Consultant Mumbai              | - | Member           |
| 7.  | Prof. S.D. Sharma, Former Director, IGNOU         | - | Member           |
| 8.  | Sh. C. Dharuman, Director (Evaluation), NIOS      | - | Member           |
| 9.  | Dr. Sushmita Mitra, Director (SSS), NIOS          | - | Member           |
| 10. | Dr. K. P. Wasnik, Director (Voc.)/(Acad.), NIOS   | - | Member           |
| 11. | Dr. Kuldeep Agarwal, Director (Acad.), NIOS       | - | Member           |
| 12. | Sh. G. G. Saxena, IAS Secretary, NIOS             | - | Member Secretary |

2. Prof. C. L. Anand, Former VC Arunachal Pradesh University, Prof. Mangala Sunder, Professor, IIT, Madras, Prof. (Ms) Annu J. Thomas Professor, IGNOU and Prof. Vasudha Kamat, Jt. Director, CIET could not attend the meeting. Sh. S. K. Tanwar, Deputy Director (Admn) helped the member convener on presentation of the items.

The Chairman, NIOS welcomed the members and introduced Dr. Kuldeep Agarwal, Director (Acad.), NIOS who was attending Executive Board meeting for the first time. Thereafter with the permission of chair, Sh. G. G. Saxena, Secretary, NIOS took up the agenda items.

- 2.1 **Item 58.1(a) To confirm the minutes of the 57<sup>th</sup> Executive Boards meeting after considering the comments if any received from the members.**

The Minutes of 57<sup>th</sup> Executive Board held on 20<sup>th</sup> October, 2010 were sent to the members for their comments. No comments were received from any members. The minutes were confirmed unanimously by members present in the meeting.

- 2.1.1 **Item 58.1(b) To report the action taken on the minutes of the 57<sup>th</sup> meeting of the Executive Board.**

The actions taken on various decisions of the 57<sup>th</sup> Executive Board were informed to the Executive Board members. The Joint Secretary (SE) suggested that in NIOS Regional Centres where enrolments were substantially high, NIOS should make an effort to get land/office accommodation from the respective State govt. Thereafter,

the Executive Board took note on the action taken on the minutes of 57<sup>th</sup> meeting of Executive Board.

**2.2 Item 58.2 To consider and approve the minutes of 43<sup>rd</sup> Finance Committee meeting of NOS Society held on 19<sup>th</sup> January 2011.**

The Executive Board considered and approved the minutes of 43<sup>rd</sup> Finance Committee meeting of NOS Society held on 11<sup>th</sup> March 2011. In addition, the EB also observed that the following should be taken into account:-

On item 43.5 – The NIOS may further consider for revision of rates of Senior Consultant as senior person with adequate experience may not be available on the rates recommended by Finance Committee. Further appointment of Consultant should be on time bound and normally should not be exceeded beyond one year period. A detailed TOR be developed before appointment of the consultant.

On item 43.7 – NIOS should procure only those programmes from Vigyan Prasar which are not available with NCERT.

On item 43:8 – Apart from hiring staff from BECIL, NIOS may also consider hiring staff from other Govt. organization where quality and experienced staff are available.

On item 43.12 – Clause relating to relaxation by the Chairman may be deleted.

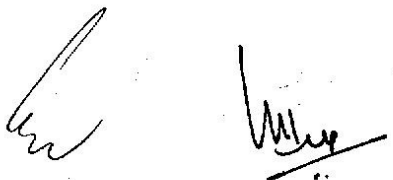
**2.3 Item 58.3 To consider and approve Delegation of Financial Power to CM, HODs and other officers of NIOS.**

It was informed that Delegation of Financial Powers to Chairman, HOD and other Officers were last revised on 20<sup>th</sup> February 2003. As NIOS work has increased many folds and Regional Centres have been given more responsibilities, there was need to revise the existing Delegation of Financial Powers. A proposal for revising these financial powers were submitted to Finance Committee which had approved the proposal with certain modifications.

After considering the Finance Committee recommendations, the Executive Board has approved the Delegation of Financial Power to CM, HODs and other officers of NIOS.

**2.4 Item 58.4 To consider and approve the Request for Proposal Document for appointment of consultant for Project Development Advisory Services for Renovation, Operation, Maintenance and Transfer of Guest House, Auditorium and Examination Hall at A-31, Institutional Area, Sector -62, Noida and further action initiated by NIOS for executing various works on PPP basis.**

The 42<sup>nd</sup> meeting of Finance Committee held on 30-09-2010 vide item no. 42.12 had approved the procedure for executing of Renovation and Development of infrastructure in the premises of NIOS in principle which was also approved by the 57<sup>th</sup> Executive Board meeting held on 20-10-2010. As per direction "Request for Proposal" document was prepared and further implementing work in this regard were undertaken.



The Executive Board felt that some of the clauses of Request for Proposal document require further deliberations, therefore, after protracted discussions it was agreed that a sub-committee may be constituted by the chairman to examine the RFP documents and other related issues before proceeding further in the matter.

**2.5 Item 58.5 To Consider and approve the redrafted Vision Mission, Objectives and Functions of National Open School (NOS) Society.**

It was informed to the members that at present "Aims and Objectives" were collectively given in the memorandum of association of NIOS Society which was last amended on 30<sup>th</sup> July 2002. There was no specific mention of Vision, Mission, Objectives and Functions of Organisation. In the change perspective when Organisation has to draw clear cut road maps or to specifically provide aforesaid areas in important document such as Result Framework Document etc., it is imperative for the Organization to draw specific components relating to Vision, Mission, Objectives and Functions of the Organisation. Therefore a draft document had been prepared by defining these areas in a more precise manner.

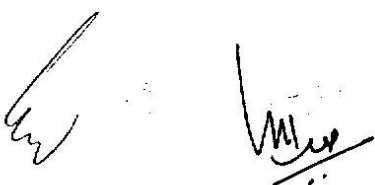
After deliberation, the proposed Vision, Mission, Objectives and Functions of National Open School (NOS) Society were approved in principle by Executive Board. It was decided that proposed Vision and Mission should be placed on NIOS website and suggestions may be invited from the general public. The best entries on stating the Vision, Mission Statement may be awarded cash award. The Director, CEMCA offered that the CEMCA will give a cash award of Rs. 10,000/- to the best entry. The final vision, mission, objectives and function statement shall be placed in the next meeting of the EB.

**2.6 Item 58.6 To consider and approve the extension of term for continuation of temporary posts of Deputy Director/Regional Director on temporary basis for the Regional Centers of Dehradun, Bhubaneswar, Gandhi Nagar, Bangaluru, Imphal, and Vishakhapatnam and other support staff for another period of one year.**

The 55<sup>th</sup> meeting of Executive Board approved creation of certain temporary posts for a period of one year to make newly established Regional Centres functional. The recruitment of most of the posts had already been completed and process for filling up of remaining posts is in process. Keeping in view the importance of Regional Centres in the over all growth of NIOS, the Executive Board approved extension of the terms of temporary post of Deputy Directors/Regional Directors and other support staff for period of one more year i.e. upto 31<sup>st</sup> March 2012. NIOS would also submit the SFC to the Ministry for sanction of regular posts by MHRD, if funds are to be met from Plan Budget.

**2.7 Item 58.7 To consider and approve the continuation of one post of Engineer on Deputation basis for establishment of Audio/Video studio at NIOS Headquarters.**

The 55<sup>th</sup> meeting of Executive Board approved the creation of a temporary post of an Asstt. Engineer which was to be filled up on deputation basis for a period of one year. Since work for setting up of Media Studio is already in progress, therefore



keeping in view requirements of Media Unit, the Executive Board approved the proposal for continuation of aforesaid post of Asstt Engineer for a period of one more year i.e. upto 31<sup>st</sup> March 2012.

- 2.8 Item 58.8 To consider and approve the selection of Sh. Ram Prasad Technical Assistant (Publication) in NIOS on direct recruitment basis in the scale of pay Rs. 5500-175-9000 as per the recommendations of selection committee after giving relaxation.**

Two posts of Technical Assistant (Publication) were advertised by NIOS. The Screening Committee short listed 25 candidates which were called for interview. In pursuance to 57<sup>th</sup> meeting of Executive Board, relaxation in the eligibility condition was given to Sh. Ram Prasad who was working in NIOS for more than 16 years in Printing Unit of NIOS on contract basis by the screening committee, subject to the approval of the competent authority. On basis of his performance in the interview, Sh. Ram Prasad has been selected by the Selection Committee against one of the U/R post of the Technical Assistant (Publication). Sh. Ram Prasad did not possess IInd class graduate degree which was minimum eligibility condition for the post. In fact he has IIIrd division in Graduation and also has Post Graduate Degree. As per proviso of Rule 6.1 under caption "Power to Relax" in the General Rules of Recruitment & Promotion of Academic and Non-Academic staff of NIOS (Part I & II), the Executive Board may relax any of the provisions of Recruitment Rules with respect to any clause in the case of any employee. Hence, there is need to relax the qualification for Sh. Ram Prasad from IInd class to III division as he had 16 years of working experience in the same field in NIOS on a contractual basis.

This issue was discussed threadbare in the Executive Board meeting and thereafter members unanimously approved the selection of Sh. Ram Prasad as Technical Assistant (Publication) in NIOS on direct recruitment basis in the pay scale Rs. 5500-175-9000(pre revised) after giving relaxation, subject to the clearance from the legal point of view.

- 2.9 Item 58.9 To consider and approve charging of late admission fee from the year 2011-12.**

It was informed to the members that NIOS endeavour is to provide more and more opportunities for desirous learners to take NIOS courses. Therefore, as recommended by the Departmental Advisory Committee of SSS Deptt., the proposal for extended admission by paying late admission fees was discussed in the Executive Board meeting.

The Executive Board thereafter approved the charging of late admission fee of Rs. 200/- up to next 15 days from the scheduled closing date of admission from the year 2011-12 onwards.

The Executive Board also agreed transfer of study centre after charging a fees of Rs. 300/- but a detailed guideline be prepared before implementing this facility.

- 2.10 Item 58.10 To consider and approve the request of Sh. G.G.Saxena, Secretary, NIOS for repatriation to his Parent Cadre on health ground.**

The Executive Board appreciated the excellent service rendered by Sh. G. G. Saxena as Secretary, NIOS and wished for his continuation for some more time. But after considering his health constraint, the EB approved for his repatriation to his Parent Cadre. The Chairman, NIOS was requested for finding his substitute.

**2.11 Item 58.11 To consider & approve the Voluntary Retirement and curtailment of the period of notice given by Dr. Sushmita Mitra, Director (SSS) for seeking Voluntary Retirement.**

Dr Sushmita Mitra, Director SSS has been working in NIOS since 1980. Her contribution to the organization has been quite significant. However, due to her personal problem she has requested for the volunteer retirement from April, 2011. Her request for VRS has been cleared both from the Administrative and Vigilance angle. Since EB is the appropriate authority for granting VRS to her, the matter was placed to EB for approval. Some of the members of Executive Board had brought into the notice of a complaint made by one Dr. Manoj Sharma, R/o 301, Shivalik Apartment, Plot No. G. H. -7 sector-10 A, Gurgaon, Haryana- 122001 on availing of leave for a period of 4 years against the sanctioned leave of 6 months and engaged in activities of financial gain during her leave period by Dr. Sushmita Mitra. After deliberation the EB decided the following :-

- i) Her request for Voluntary retirement is accepted in principle as per NIOS rule.
- ii) The Chairman, NIOS may get the complaint examined and allow her voluntary retirement after disposal of aforesaid complaint.
- iii) Her request for condoning of 20 days short notice period for granting voluntary retirement was not acceded to by the EB.

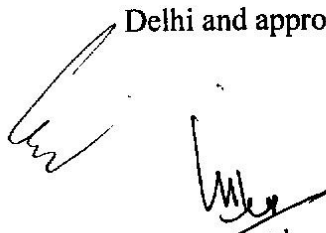
**2.12 Item 58.12 To report appointment of Dr. Kuldeep Agarwal to the post of Director (Acad.) on deputation.**

The Executive Board members took note on the appointment of Dr. Kuldeep Agarwal to the post of Director (Acad.) on deputation and approved the same. The Executive Board has also authorized Chairman, NIOS to take all decisions relating to appointment and all service matter of HODs as per NIOS rules. This may be subsequently reported to Executive Board for its ratification.

**2.13 Item 58.13 To report the launching of HUNAR Project in Delhi.**

It was informed that HUNAR programme launched by NIOS has been getting good response from its target groups. The 43<sup>rd</sup> Finance Committee vide agenda item no. 43.3 had already approved the launch of HUNAR on a pilot basis in Delhi. It was formally launched in Delhi on 26-02-2011 by Hon'ble HRM Sh. Kapil Sibal in the presence of Chief Minister of Delhi Smt Sheila Dixit. Further modalities for implementing of HUNAR programme in Delhi are also being made.

The Executive Board members took note on the launching of HUNAR Project in Delhi and approved the same.



- 2.14 Item 58.14 To report the appointment of two Staff Car Drivers in the Pay Band of Rs. 5200-20200 with grade pay of Rs. 1900/- personal to Sh. Ram Kumar and Sh. Suresh Kumar.**

The 55<sup>th</sup> Executive Board had recommended the creation of two posts of Staff Car Drivers and thereafter proposal was sent to the MHRD for according formal approval for creation of two posts of Staff Car Driver. The MHRD vide their letter F.2-52/2010-Sch.6 dated 10<sup>th</sup> January 2011 had approved the creation of two posts of the Staff Car Drivers which shall be personal to them in the Pay Band of Rs. 5200-20200 with grade pay of Rs. 1900/-.

The Executive Board members took note on the appointment of two Staff Car Drivers in the Pay Band of Rs. 5200-20200 with grade pay of Rs. 1900/- and these posts are personal to Sh. Ram Kumar and Sh. Suresh Kumar.

- 2.15 Item 58.15(1) To report Floating of "Request for Qualification" for Collaboration for the introduction of new need based Vocational Courses on PPP basis.**

The Executive Board members took note on the "Request for Qualification" for Collaboration for the introduction of new need based Vocational Courses on PPP basis and approved the same.

**Item 58.15 (2) The Signing of Memorandum of Understanding (MOU) were signed by the NIOS with some institutions/agencies for promoting Academic and Vocational courses:**

The Executive Board members took note on the Memorandum of Understanding (MOU) signed by the NIOS with the following institutions/agencies :-

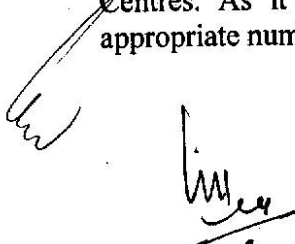
- i) Open Polytechnic of New Zealand
- ii) Functional Vocational Training & Research Society (FVTRS)
- iii) UNESCO
- iv) Yashwantrao Chavan Maharashtra Open University (YCMOU)

- 2.16 To consider and approve the minutes of the 11<sup>th</sup> Academic Council meeting of NIOS held on 4<sup>th</sup> March 2011.**

The Executive Board members took note on the minutes of the 11<sup>th</sup> Academic Council meeting of NIOS held on 4<sup>th</sup> March 2011 and approved the same.

- 2.17 To consider and approve the creation of temporary positions of Deputy Director /Regional Director and other positions for the Regional Centres of Bhopal for a period of one year.**

It was informed that though the Regional Centre Bhopal was established in year 2005 but no additional post was sanctioned for this Regional Centre. The Regional Centre had been working with skelton staff which were diverted from other Regional Centres. As it being a full fledged Regional Centre, there is need for placing appropriate number of staff in the Regional Centre.



The Executive Board approved the creation of below mentioned positions for the Regional Centres of Bhopal for a period of one year i.e. upto 31<sup>st</sup> March 2012.

1. Deputy Director/Regional Director : 1 Posts (PB3 with Grade Pay 7600)
2. Section Officer : 1 Posts (PB2 with Grade Pay 4600)
3. Sr. Executive/Executive Officer : 2 Posts
4. Office Assistant : 2 Posts
5. Support Staff : 01 Posts

**2.18 To consider and approve the waiving off the processing fee of Rs. 5000/- for grant of accreditation to Jails in India.**

The Chairman, NIOS informed that NIOS centres had already been in operation in five jails located in different States. Since jail inmates were mostly disadvantaged and they required support for rehabilitation, therefore, they may be treated at par with the disadvantaged group such as SC/ST/Women etc. NIOS proposal for waving off same amount of course fee to such students as applicable to other disadvantaged groups may be considered for approval.

The members of Executive Board appreciated the NIOS initiatives and approved the waiving off the processing fee of Rs. 5000/- for grant of accreditation to Jails in India and approved the course fees waiver as applicable to other disadvantaged groups.

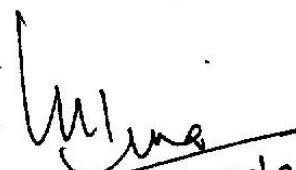
**2.19 To consider and approve the continuation of NIOS Cell at Port Blair under Directorate of Education, Andaman & Nicobar Islands.**

The 47<sup>th</sup> Executive Board had approved the opening of NIOS Cell at Port Blair for a period of one year which would be extended based on the further utility and requirement of the Cell. A Memorandum of Association was also signed with Directorate of Education, Andaman & Nicobar Islands on 13<sup>th</sup> January 2009. Due to disperse nature of the population and geographical remoteness in this UT, there is necessity to operationalise the NIOS Cell at Port Blair under Directorate of Education, Andaman & Nicobar Islands.

The Executive Board approved the continuation of NIOS Cell at Port Blair under Directorate of Education, Andaman & Nicobar Islands as per the MOU signed by the NIOS with Govt. of Andaman and Nicobar. It also suggested that the NIOS may explore such possibilities for North Eastern State and UTs having geographical remoteness.

Meeting ended with vote of thanks to the Chair.

  
(Secretary)

  
(Chairman)

31/3/11