



राष्ट्रीय मुक्त विद्यालयी शिक्षा संस्थान
NATIONAL INSTITUTE OF OPEN SCHOOLING

आईएसओ 9001 : 2008 प्रमाणित/ISO 9001 : 2008 Certified

(स्कूल शिक्षा और साक्षरता विभाग, मा.सं.वि.मं., भारत सरकार के अंतर्गत एक स्वायत्त संस्था)
(An Autonomous Institution Under Deptt. of School Education and Literacy, M.H.R.D., Govt. of India)

F-157-10/2019/NIOS/Secy/1611

10th October 2019

OFFICE ORDER - 351/2019

The post of Secretary was lying vacant since 16th July 2014 to 30th April 2019. Sh. C. Dharuman, Director (Evaluation) was handling additional charge of Secretary. It has been observed that certain adhoc arrangements were made during the tenure, which unfortunately seems to be continued even after the joining of the regular Secretary on 1st May 2019.

Certain matters have come to the notice of the undersigned, which are against the established practices. In this regard, it is informed to all concerned that all such arrangements/authorities, which have been delegated on the part of Secretary stands **'WITHDRAWN'** with immediate effect.

All Heads of the Departments (HODs) have been given powers and responsibilities as per para '14' of Memorandum of Association (MoA). Further, financial powers have been delegated as per the Delegation of Financial Powers (DFP) 2011 to all HODs with general rules as defined therein. Accordingly, the HODs may act within the powers delegated to them. It may be noted that only proposals exceeding Rs. 50,000 shall be pre-checked by Secretary. For all cases below Rs 50,000 the procedure to be adopted may be submitted for one time audit approval. All matters of other departments/regional centres relating to administration and accounts should only be marked to Secretary henceforth through the HOD concerned.

(Anjani Kumar)
Secretary

Distribution :

1. Heads of the Departments, NIOS
2. Deputy Director (CMO) for kind information of Chairman, NIOS
3. Regional Directors, NIOS through Director (SSS)
4. Joint Director (Admn.), NIOS
5. Joint Director (CBC), NIOS
6. Joint Director (SSS), NIOS
7. Deputy Director (Admn. & Accounts), NIOS
8. Accounts Officer, NIOS
9. System Analyst/Programmer, NIOS with the instructions to upload on NIOS website.
10. Office Order file