

National Institute of Open Schooling

(An autonomous organization under Ministry of HRD, Govt. of India)
A-24-25, Institutional Area, Sector-62, NOIDA – 201309, UP

NIOS/Pers/2009/

11th September, 2009

Office Order – 505/09

In supersession of Office Order No.435/09 dated 21st August, 2009, following officers are now designated as Appellate Authorities, Central Public Information Officers (CPIOs), & Assistant Public Information at NIOS Headquarters as well as Regional Centres, NIOS with immediate effect –

For NIOS Headquarters

S. No.	Department	APIO	CPIO	Appellate Authority
1.	Administration	Sh. R.P Dwivedi Assistant Director	Sh. S.K.Tanwar Deputy Director	Sh. S.K.Anand Joint Director
2.	Finance & Accounts	Sh. Kapil Kumar Assistant Account Officer	Sh. Gurdev Singh Section Officer	
3.	Academic Unit	Sh. B.K.Rai Academic Officer	Mrs. Gopa Biswas Deputy Director	Dr. Anita Priyadarshini Joint Director
4.	Evaluation & Media	Sh. K.K.Giri Section Officer	Sh. M.S.Lamba Deputy Director	Dr. R.K.Arya Joint Director
5.	Vocational Education	Mrs. Kaushalya Barik Assistant Director	Mrs. Mamta Srivastava Deputy Director	Sh. S.K.Prasad SA/P
6.	Student Support Services and Computer	Mrs. Madhu Bansal Section Officer	Sh. B.L.Bhatla Assistant Director	Sh. Sunil Kaura Secretary

For Regional Centre

S. No.	Department	APIO	CPIO	Appellate Authority
1.	RC – Chandigarh	Sh. P.M.Pankaj Section officer	Dr. Rachna Bhatia Assistant Director	Sh. S.K.Misra Regional Director
2.	RC – Delhi	Sh. Rajesh Gautam Section Officer	Mrs. Anita Nair Assistant Director	Sh. Sunil Kaura Secretary
3.	RC – Kolkata	Sh. Murshed Zaman Section Officer	Sh. Aditi Ranjan Rout Regional Director	
4.	RC – Patna		Sh. M.L.Jharotia Regional Director	
5.	RC – Allahabad	Sh. S.S.Das Assistant Director	Dr. T.N.Giri Regional Director	
6.	RC – Hyderabad		Sh. R.Baskar Section Officer	
7.	RC – Pune	Sh. Ashok Kumar Section Officer	Sh. Prabir Chaudhuri Regional Director	
8.	RC – Bhopal		Sh. A.K.Sharma Regional Director	
9.	RC – Kochi		Sh.S.P.Selvan Regional Director	
10.	RC – Jaipur	Sh. Ashok Kumar Assistant Director	Mrs. Manju Gupta Regional Director	
11.	RC – Guwahati	Sh. Dilip Raj Section Officer	Sh. Ved Prakash Regional Director	
12.	Sub-Centre Dehradun	Mrs. Sandhya Kumar Assistant Director	Sh. Manoj Kumar Jain Regional Director	

- A comprehensive chart of the cases, received under RTI Act, 2005, in the prescribed format will be prepared by all the Department, Section & Regional Centres and the status report of each case pertaining to RTI Act, 2005, along with softcopy (sap@nos.org, personnel@nos.org), will be sent to the Sh. S.K.Prasad, System Analyst / Programmer (SA/P) by 7th day of every month, so that proper monitoring can be done regularly. In case no information has been asked for, then 'NIL' record must be sent.
- Sh. S.K.Prasad, SA/P have been assigned the work of maintaining the required information under the Act and otherwise also, in print and electronic form, at all required places. He will be responsible for ensuring that all the required information, under the Act, and also otherwise, is made available on the NIOS Website and is updated as and when required, so that public can access it at any time. Personnel Section will be responsible for sending the Quarterly and Annual Return under Section 25 of RTI Act, to Central Information Commission (CIC) as well as Ministry of Human Resource Development (MHRD).

-s/d-
(Sunil Kaura)
Secretary

1. All Concerned Officers
2. All HODs
3. All Regional Directors, Regional Centres, NIOS
4. SA/P
5. Office Order File

STATUS OF CASES RECEIVED UNDER RTI ACT, 2005

Regional Centre - _____

for the month - _____

S. No.	Request received from	Letter number & date	Subject (information required)	Related Department (Academic/SSS/VE/Admn)	Fee Received (Rs.)	Correspondence /Letter/Information sent	Details of reply

Name of PIO/APIO _____

Signature _____

Date _____