



# NATIONAL INSTITUTE OF OPEN SCHOOLING

## Application For grant of Accreditation of Vocational Courses

(To be filled by the Applicant Organization/ Institution)

(For Minority Institution)

For New Accreditation

For Additional Trade for Existing AVI no

1. Name of the School/Madarsa: \_\_\_\_\_

2. Complete Address : \_\_\_\_\_

Block/Tehsil/Taluq : \_\_\_\_\_ District: \_\_\_\_\_

State: \_\_\_\_\_ Pin: \_\_\_\_\_ Email: \_\_\_\_\_

Phone/Fax No: \_\_\_\_\_ Mobile: \_\_\_\_\_

3. Name of the Principal / Vice Principal (as Coordinator): \_\_\_\_\_

Contact Telephone No. : \_\_\_\_\_ Mobile: \_\_\_\_\_

4. Name of the Vocational Courses of NIOS for which accreditation is being sought. (\* Please see overleaf.)

Sl.no	Name of Course	Course Code no.	Proposed intake/No. of batches
1.			
2.			
3.			
4.			
5.			

5. Infrastructure (available for NIOS courses)

Teaching Class Rooms(course wise): \_\_\_\_\_ Number of Hall \_\_\_\_\_ Number of Lab(course wise) \_\_\_\_\_ Library \_\_\_\_\_

6. Status of Institutions Campus Building: Own  Rented  Covered Area \_\_\_\_\_

7. Tools & Equipments (course wise) for proposed courses (to be submitted separately for each course)

Sl.no	Name of Courses	Name of the Tools/Equipments	No. of Teacher (Trade wise)	Specification of the Tools/Equipments	Quantity in Stock	Date of the purchase
1.						
2.						
3.						
4.						
5.						

8. Medium of Instruction: Hindi  English  Urdu  Arabic  Other \_\_\_\_\_

9. Type of Institution: Muslim Minority  Madarsa/Maktab  Christian  Sikh  Jain

10. Name and address of Trust/Society: \_\_\_\_\_

11. Year of Registration: \_\_\_\_\_ Registration No. \_\_\_\_\_ Period of Registration: \_\_\_\_\_

12. Bank Draft Details:

Amount: \_\_\_\_\_ Bank Name \_\_\_\_\_ Draft No. \_\_\_\_\_ Date: \_\_\_\_\_

13. a) Name of the Madarsa Board with which affiliated (if) (enclose copy): \_\_\_\_\_

b) Affiliation No: \_\_\_\_\_ c) Year of Affiliation \_\_\_\_\_

d) Is the affiliation Permanent/Temporary (mention the period): \_\_\_\_\_

14. Supporting Documents: Attached \_\_\_\_\_ Not Attached \_\_\_\_\_

15. Date: \_\_\_\_\_ Place: \_\_\_\_\_ Name & Sign of Principal \_\_\_\_\_

(with official stamp)

## DECLARATION

This is to certify that all the above information furnished regarding the Institution/School is correct and authentic to the best of my knowledge.

.....  
(Signature of the Principal/Headmaster)

(Name with Rubber Stamp)

Date: .....

Place: .....

## Certificate of Endorsement

(By President/Chairman/Manager of the Institution/Society/Organization)

1. Certified that the Institution (Name) \_\_\_\_\_  
applying for Accreditation of Vocational Education Courses of NIOS is fully owned by  
\_\_\_\_\_(Name of the Society/Trust).
2. Certified that the Society/Trust has obtained a certificate from competent local authority regarding the Health and Sanitary conditions of the building of the institution.
3. Certified that building housing the institution and other structure has been declared safe (including fire safety) by the competent local authority.
4. Certified that the information/particulars furnished above are Correct and authentic to best of our knowledge.

\_\_\_\_\_  
(Signature of the President/Chairman/Manager of the applying institution/Society)

(Name of the President/Chairman/Manager with Rubber Stamp)

Date: .....

Place: .....

**Note:** \* In case institute applying for more than (5) five trades, enclose separate sheet and fees of Rs. 5000/- is applicable for each trade.

## Check List For Enclosures

Sl. No.	Particulars of the Documents
1	Processing fee of Rs. 20000/- (Twenty thousand only) (In the form of Bank Draft drawn in favour of Secretary, National Institute of Open Schooling, payable at Noida).  (Processing fee is only exempted for Madarsas having affiliation from State Madarsa Education Board/ <i>Minority Status from NCMEI</i> )
2	A) Memorandum of Understanding (MOU) of NIOS (2 sets in original) B) Coordinator Proforma for appointment of coordinator of NIOS study centre
3	Copy of the Certificate of Registration of the Society/Trust
4	Copy of the Memorandum of Association and Rules and Regulations
5	Copy of Justification note.
6	Copy of Resolution of the Management for taking up NIOS courses
7	Copy of the Title Deed or rent/Lease Deed.
8	Copy of the land documents of the School/Institute (Ownership/Rent deed)
9	List of Tools & Equipments/ trade wise.
10	List of teachers/supporting staff and their particulars/trade wise indicating their Academic & Professional qualifications, designations, experience, length of service in the institution
11	Copy of Audited Statement of income and expenditure of the Society/school for the past three years vetted by the Chartered Accountant
12	Other Documents as required