



राष्ट्रीय मुक्त विद्यालयी शिक्षा संस्थान
NATIONAL INSTITUTE OF OPEN SCHOOLING

आईएसओ 9001 : 2008 प्रमाणित / ISO 9001 : 2008 Certified

(स्कूल शिक्षा और साक्षरता विभाग, मा.सं.वि.मं., भारत सरकार के अंतर्गत एक स्वायत्त संस्था)

(An Autonomous Institution Under Deptt. of School Education and Literacy, M.H.R.D., Govt. of India)

NO DUE CERTIFICATE

No due certificate in respect of Shri/Smt./Ms./Dr. _____
on his/her resignation/repatriation/transfer/retirement/deputation and relieving.

AND/OR

For releasing the final payment of gratuity/CPF/GPF etc. and relieving
Shri/Smt/Ms./Dr _____ on his/her
resignation/repatriation/transfer/retirement/deputation.

Section Officer (Personnel)

This is to certify that there is nothing due against Shri/Smt/Ms./Dr. _____

S.No.	Name of the Officer	Name of the Signatory In Capital Letters.	Signature with date
1.	Accounts Officer		
2.	Store Keeper		
3.	Library Officer		
4.	Assistant Director (Maintenance.)		
5.	Chief Vigilance Officer		
6.	Concerned HOD		
7.	APAR Cell (<i>if applicable</i>)		

NOTE: *Please ensure that the officer has deposited Library books, Identity Card and other articles issued in his/her name and also that no advance (salary/HBA/ LTC/PF/ Conveyance or other advance) is pending against him/her for want of finalization /adjustment.*