



National Institute of Open Schooling

(An autonomous institution under MHRD, Department of SE&L, Govt. of India)

A-24-25, Institutional Area, Sector 62, NOIDA

REIMBURSEMENT OF CHILDREN EDUCATION ALLOWANCE

(Ref.: OM No. 12011/03/2008 (allowance) dated 02-09-2008)

1.	Certified that the child/children mentioned below in respect of whom re-imbursment of Children Education Allowance claimed is wholly dependent upon me:				
	Name of the Child & Date of Birth	School in which studying	Class in which studying & A/Y	Total Education Allowance paid	Total Amount of Reimbursment
	(1)	(2)	(3)	(4)	(5)
a)					

Details of Total Education Allowance paid

#Tuition fee for the whole year / six months _____ / I/II/III/IV - Term	
Purchase of books (one Set per child per Academic Year)	
Purchase of Note books (one Set per child per Academic Year)	
Purchase of Uniforms (two Set per child per Academic Year)	
Purchase of school shoes (one Set per child per Academic Year)	
Total amount to be filled in column 4 above	

b)					
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Details of Total Education Allowance paid

#Tuition fee for the whole year / six months _____ / I/II/III/IV - Term	
Purchase of books (one Set per child per Academic Year)	
Purchase of Note books (one Set per child per Academic Year)	
Purchase of Uniforms (two Set per child per Academic Year)	
Purchase of school shoes (one Set per child per Academic Year)	
Total amount to be filled in column 4 above	

Total Amount of Reimbursment for above children (total of column (5) of (a) and (b))	
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2. Certified that the Education Allowance indicated against the Child / Children has actually been paid by me (receipts enclosed)
(Note: Copy of school fee card & bank challans / paid up receipts / purchase receipts in original are to be enclosed)
3. Certified that:
 - i) My spouse is not a Central Government Servant
 - ii) My spouse is a Central Govt. servant and that she/he has not claimed / will not claim children's education allowance in respect of our Child/Children.
4. Certified that during the period covered by the claim the child attended the school regularly and did not absent himself / herself from the school without proper leave for a period exceeding one month.
5. In the event of any change in the particulars given above which affect my eligibility for children's educational allowance, I undertake to intimate the same promptly and also to refund excess payments, if any, made.

Note: # Tuition Fee means Tuition fee, Admission fee, lab fee, special fee charged for agriculture, electronics, music or any other subject, Fee charged for practical work under the programme of work experience, fee paid for the use of any aid or appliance by the child, library fee, games/sports fee and fee for extracurricular activities.

Encl.:

Place:

Date:

(Signature of the Govt. Servant)

Name: _____

Designation: _____

Department/ Section /Regional Centre: _____