



राष्ट्रीय मुक्त विद्यालयी शिक्षा संस्थान
NATIONAL INSTITUTE OF OPEN SCHOOLING

आईएसओ 9001 : 2008 प्रमाणित/ISO 9001 : 2008 Certified

(स्कूल शिक्षा और साक्षरता विभाग, मा.सं.वि.मं., भारत सरकार के अंतर्गत एक स्वायत्त संस्था)
(An Autonomous Institution Under Deptt. of School Education and Literacy, M.H.R.D., Govt. of India)

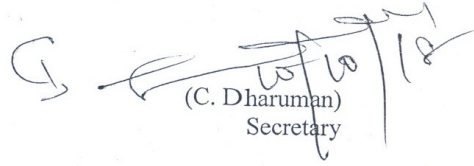
F.No. 41-15/2018/NIOS/Pers.

00th October, 2018

NOTIFICATION 27/2018

The Executive Board of NIOS at its 73rd Meeting held on 25th July, 2018 has approved for adoption of model Recruitment Rules for Staff Car Drivers in 13 columns as issued by Govt. of India vide O.M. No. AB-14017/10/2014-Estt. (RR) (3104937) dated 04th July, 2014. Accordingly the Recruitment Rules for Staff Car Drivers have been framed and annexed as Annexure.

This issues with the approval of the Competent Authority.


(C. Dharuman)
Secretary

Distribution:

1. Heads of the Departments, NIOS
2. Assistant Director(CMO) for kind information of the Chairman
3. Joint Director(Admn.), NIOS
4. SA/P with the request to upload on NIOS website
5. Assistant Director(Accounts), NIOS
6. Accounts Officer, NIOS
7. Office Order file
8. Guard file

RECRUITMENT RULES FOR THE POST OF STAFF CAR DRIVER

1.	Name of the Post	Staff Car Driver		
2.	Number of Post	3		
3.	Classification	General Central Service Group 'C' Non-Gazetted Non-Ministerial		
4.	Pay Band and Grade pay/ Pay Scale	Ordinary Grade	Pay Band-1 Rs.5200-20200 Grade Pay Rs.1900	Pay Level 2 of Pay Matrix as per 7 th CPC
		Grade II	Pay Band-1 Rs.5200-20200 Grade Pay Rs.2400	Pay Level 4 of Pay Matrix as per 7 th CPC
		Grade I	Pay Band-1 Rs.5200-20200 Grade Pay Rs.2800	Pay Level 5 of Pay Matrix as per 7 th CPC
		Special Grade	Pay Band-2 Rs.9300-34800 Grade Pay Rs.4200	Pay Level 6 of Pay Matrix as per 7 th CPC
5.	Whether selection post or non-selection post	Ordinary Grade	Not applicable	
		Grade II, Grade I and Special Grade	Non-Selection	
6.	Age limit for direct recruits	Ordinary Grade	18-25 years (Relaxable for Govt. servants upto 40 years in accordance with the instructions or orders issued by the Central Government) If the direct recruitment is to be made by 'direct open competitive examination, the age limit would be 18-27 years.	
		Grade II, Grade I and Special Grade	Not applicable	
7.	Educational and other qualification required for direct recruits	Ordinary Grade	<p>Essential:</p> <ul style="list-style-type: none"> (i) Possession of a valid driving license for motor cars; (ii) Knowledge of motor mechanism (The candidate should be able to remove minor-defects in vehicle); (iii) Experience of driving a motor car for at least 3 years; and (iv) Pass in 10th standard. <p>Desirable: 3 years' service as Home Guard/ Civil Volunteers.</p> <p><i>Note 1: The qualification regarding experience is relaxable at the discretion of the Competent Authority.</i></p> <p><i>Note 2: In the case of candidates belonging to the Scheduled Castes or Scheduled Tribes if at any stage of</i></p>	

			<p><i>selection, the Competent Authority is of the opinion that the sufficient number of candidates with requisite experience is not likely to be available to fill up the vacancy reserved for them.</i></p>								
		Grade II, Grade I and Special Grade	Not applicable								
8.	Whether age and education qualifications prescribed for direct recruits will apply in the case of promotes	Not Applicable									
9.	Period of probation, if any	<table border="1"> <tr> <td>Ordinary Grade</td> <td>Two years for direct recruits or re-employed</td> </tr> <tr> <td>Grade II</td> <td>Not Applicable</td> </tr> <tr> <td>Grade I</td> <td>Not Applicable</td> </tr> <tr> <td>Special Grade</td> <td>2 years</td> </tr> </table>		Ordinary Grade	Two years for direct recruits or re-employed	Grade II	Not Applicable	Grade I	Not Applicable	Special Grade	2 years
Ordinary Grade	Two years for direct recruits or re-employed										
Grade II	Not Applicable										
Grade I	Not Applicable										
Special Grade	2 years										
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	<table border="1"> <tr> <td>Ordinary Grade</td> <td>Deputation/absorption failing which by direct recruitment.</td> </tr> <tr> <td></td> <td>For Armed Forces Personnel: Deputation/ re-employment</td> </tr> <tr> <td>Grade II, Grade I and Special Grade</td> <td>Promotion</td> </tr> </table>		Ordinary Grade	Deputation/absorption failing which by direct recruitment.		For Armed Forces Personnel: Deputation/ re-employment	Grade II, Grade I and Special Grade	Promotion		
Ordinary Grade	Deputation/absorption failing which by direct recruitment.										
	For Armed Forces Personnel: Deputation/ re-employment										
Grade II, Grade I and Special Grade	Promotion										
11.	In case of recruitment / deputation / absorption, grades from which promotion / deputation / absorption to be made	Ordinary Grade	<p>Deputation/Absorption: From amongst the regular Dispatch Rider (Group C) and Group C employees in Pay Band 1 Rs.5200-20200 Grade Pay Rs.1800 in the NIOS who possess valid Driving License for Motor Cars on the basis of a driving test to assess the competence to drive Motor Cars failing which from officials holding the post of Dispatch Rider on regular basis or regular Group C employees in Pay Band 1 Rs.5200-20200 Grade Pay Rs.1800 in other Ministries of the Central Government who fulfill the necessary qualification as mentioned in column 7.</p> <p>Deputation/ re-employment for Armed Forces Personnel: The Armed Forces Personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered. Such persons would be given deputation terms upto the date on which they are due for release from the Armed Forces;</p>								

			thereafter they may be continued on re-employment.
		Grade II	Promotion: Staff Car Driver (Ordinary Grade) in Pay Band 1 Rs.5200-20200 Grade pay Rs.1900 with 9 years of regular service in the grade and have passed the trade test, specified by the Government.
		Grade I	Promotion: Staff Car Driver Grade-II in Pay Band 1 Rs.5200-20200 Grade pay Rs.2400 with 6 years of regular service in the grade or with a combined service of 15 years in Staff Car Driver Grade-II and Staff Car Driver (Ordinary Grade); and have passed the trade test, specified by the Government.
		Special Grade	Promotion: Staff Car Driver Grade-I in Pay Band 1 Rs.5200-20200 Grade pay Rs.2800 with 3 years of regular service in the grade.
12.	If a departmental Promotion Committee exists, what is its composition	As given in the General Rules of Recruitment and Promotion (Part-I) of NIOS.	
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Ordinary Grade, Grade II and Grade I	Not Applicable
		Special Grade	Not Necessary