

NATIONAL INSTITUTE OF OPEN SCHOOLING
PROFORMA FOR ANNUAL IMMOVABLE PROPERTY RETURN AS ON 31ST DECEMBER, _____

Name of Officer/Official _____

Designation _____

Name of District, Sub Division, Taluk, Village in which Property is situated	Name & details of Property/Housing/lands & other Buildings	Present value*	If not, in own name, state in whose name held & his/her relationship to the Govt. servant	When & How acquired whether by purchase, lease**, mortgage, inheritance, gift, or otherwise with date of acquisition & name with details of person(s) from whom acquired	Annual income from the property	Remarks

* In case where it is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicated.

** Includes short-term lease also.

Place.....

Date.....

Mobile No.....

Email.....

Signature.....

Note :

- (i) The declaration form is required to be filled in and submitted by all employees of the NIOS on the first appointment to the service and thereafter at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any members of his family or in the name of any other person.
- (ii) Transactions in immovable property as members of Hindu undivided family should also be included in the returns.
- (iii) Transactions in immovable property made out of the funds (including streedhan, gifts, inheritance, etc.) of the dependents of the Officer, irrespective of the persons in whose name the transaction is made, should be reported along with the annual property return in a separate form.